



**Board of Directors Meeting
AGENDA
Thursday, September 21, 2017
10:00 AM**

**Best Best & Krieger LLP
300 South Grand Avenue, 25th Floor
Los Angeles, California 90071
(213) 617-8100**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Ms. Jennifer Achterberg at (916) 290-4605 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at: 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833. The documents are also available on BICEP's website, at www.bicepjpa.org.

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I. CALL TO ORDER; INTRODUCTIONS	
II. APPROVAL OF AGENDA AS POSTED (OR AMENDED)	
III. PUBLIC COMMENTS	
Members of the public may address the Board of Directors on any matter. The President reserves the right to limit the time of presentations.	
IV. CONSENT CALENDAR - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.	
*A. Check History Report from May 1, 2017, through August 31, 2017.....	5
*B. Treasurer’s Report as of June 30, 2017.....	6
*C. Monthly Invoice Billing – Informational.....	23
<i>Recommendation: Staff recommends approval of the Consent Calendar.</i>	
V. JPA ADMINISTRATIVE MATTERS	
*A. Draft Minutes from the June 15, 2017, Board of Directors Meeting, Mr. Rob Kramer - Bickmore.....	43
<i>Recommendation: Review and approve the June 15, 2017, Minutes of the BICEP Board of Directors Meeting.</i>	

*Reference material attached

- *B. Draft Minutes from the August 3, 2017, Special Board of Directors Teleconference Meeting, Mr. Rob Kramer – Bickmore56
Recommendation: Review and approve the August 3, 2017, Minutes of the BICEP Special Board of Directors Teleconference Meeting.
- *C. Litigation Management Program Guidelines, Mr. Rob Kramer – Bickmore59
Recommendation: Staff recommends adoption of Resolution 2017-01, Litigation Management Program Guidelines.
- *D. Draft Memorandum of Coverage, Mr. Rob Kramer – Bickmore122
Recommendation: 1) Review and provide direction to staff regarding changes to the MOC for the upcoming program year, and 2) consider Endorsement 1-2017 to the current MOC excluding Land Use coverage effective July 1, 2017.
- *E. Draft Underwriting Policy, Mr. Rob Kramer – Bickmore143
Recommendation: Review and provide direction to staff.
- F. Update on Website Transition, Ms. Jennifer Achterberg – Bickmore162
Recommendation: None.
- G. Risk Control Services, Mr. Jeff Johnston – Bickmore.....163
Recommendation: None.
- *H. Update on Member Visits Report, Ms. Carolyn Richard – Bickmore165
Recommendation: Receive and file.

VI. FINANCIAL MATTERS

- *A. Annual Investment Policy Review, Mr. Rob Kramer - Bickmore.....193
Recommendation: Review and formally consider.
- *B. Internal Financial Statements as of June 30, 2017, Ms. Nancy Broadhurst - Bickmore.215
Recommendation: Receive and file.

VII. COVERAGE MATTERS

- A. Broker Report, Ms. Courtney Ramirez, Ms. Renetta Poncey, and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.218
Recommendation: Provide direction as needed.

VIII. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases:

- WESCO Insurance Co. v. BICEP Reins. Arbitration
- Kang v. City of Huntington Beach. Case No. 1877667
- Reisse v. City of Santa Ana, Case No. 1876937
- Quintanilla v. Santa Ana, Case No. 1947308
- Pickett v. Huntington Beach, Case No. 1935658
- Rovinski Renter v. San Bernardino, Case No. 1735073

B. EMPLOYEE PERFORMANCE EVALUATION

Title: Claims Adjuster

C. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

IX. CLOSING COMMENTS

This time is reserved for comments by the Board members and staff and to identify matters for future Board business.

A. Board of Directors

B. Staff

X. ADJOURNMENT

NOTICES:

1. The next regularly scheduled BICEP Board of Directors meeting is Thursday, December 7, 2017.
2. If you would like to discuss an agenda item with staff prior to the meeting, please feel free to contact us.
3. In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact Rob Kramer at (800) 541-4591, ext. 19117 or at rkramer@bickmore.net. Requests must be made as early as possible and at least one full business day before the start of the meeting.
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