



**SPECIAL BOARD OF DIRECTORS MEETING  
AGENDA**

**Thursday, February 22, 2018  
10:00 a.m.**

**Teleconference  
1-719-325-2776  
Passcode: 448479**

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: Bickmore, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; City of Huntington Beach, 2000 Main Street, Huntington Beach, CA; City of Oxnard, 300 West Third Street, Oxnard, CA; City of San Bernardino, 290 North D Street, San Bernardino, CA; City of Santa Ana, 20 Civic Center Plaza, M-28, Santa Ana, CA; City of Ventura, 501 Poli Street, Ventura, CA; and City of West Covina, 1444 West Garvey Avenue South, West Covina, CA.

Each location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Jaesa McCulligan at 916-244-1130 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER</b>  |
|                    | <b>2. INTRODUCTIONS</b>  |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>  |
|                    | <b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

5. **CONSENT CALENDAR** - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 3 A. Draft Minutes from the December 7, 2017, Board of Directors Meeting
- 14 B. Draft Minutes from the January 10, 2018, Special Board of Directors Meeting
- 16 C. City of Ventura Rescission of Termination Notice to BICEP  
*Recommendation: Approval of the Consent Calendar.*
6. **COVERAGE MATTERS**
- 17 \*A. Draft Memorandum of Coverage for Program Year 2018/2019, Mr. Rob Kramer - Bickmore  
*Recommendation: Staff recommends either formal consideration of the Memorandum of Coverage or direction to staff to bring the document back for formal consideration at the April meeting.*
- 51 B. Renewal Marketing for FY 2018/2019, Ms. Courtney Ramirez, Ms. Renetta Poncy and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.  
*Recommendation: Provide direction as needed.*
7. **JPA ADMINISTRATIVE MATTERS**
- 52 \*A. Review of Response to BICEP Request for Qualifications for Organization and Cost Benefit Analysis  
*Recommendation: Provide direction to staff.*
8. **CLOSING COMMENTS**  
This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.
- A. Board of Directors
- B. Staff
9. **ADJOURNMENT**

**NOTICES:**

- The next Board of Directors meeting will be held on April 12, 2018.