



**BOARD OF DIRECTORS MEETING
AGENDA**

**Thursday, April 12, 2018
9:30 a.m.**

**Best Best & Krieger LLP
300 South Grand Avenue, 25th Floor
Los Angeles, California 90071
(213) 617-8100**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Jaesa McCulligan at 916-244-1130 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
| | 5. CONSENT CALENDAR - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar. |
| 5 | A. Draft Minutes from the February 22, 2018, Special Board of Directors Meeting |
| 9 | B. Check History Report for November 2017-March 2018 |
| 10 | C. Letter from Scott Campbell to City of San Bernardino Regarding Continuing Obligations to BICEP |
| 12 | D. Alliant Underwriting Fees Annual Disclosure <i>Recommendation: Staff recommends approval of the Consent Calendar.</i> |

6. COVERAGE MATTERS

- 15 *A. Draft Memorandum of Coverage for Program Year 2018/2019, Mr. Rob Kramer - Bickmore
Recommendation: Staff recommends the Board consider approval of the Memorandum of Coverage, as presented.
- 49 B. Update on Renewal Marketing for the 2018/2019 Fiscal Year, Ms. Courtney Ramirez, Ms. Renetta Poncy and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.
Recommendation: Recommendations may be made at the meeting, depending on the availability of final renewal options.
- 50 C. Excess Workers’ Compensation Update, Ms. Courtney Ramirez, Ms. Renetta Poncy, and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.
Recommendation: Provide direction as needed.

7. FINANCIAL MATTERS

- 51 *A. Actuarial Report as of December 31, 2017, and Experience Rating Study, Mr. Mujtaba Dattoo – Aon Risk Services, Inc.
Recommendation: Staff recommends the Board accept and file the Actuarial Study and Experience Rating Study as presented.
- 94 *B. Preliminary BICEP Operating Budget for the 2018/2019 Fiscal Year, Ms. Nancy Broadhurst – Bickmore
Recommendation: Provide direction to staff as needed.

8. JPA ADMINISTRATIVE MATTERS

- 99 *A. Consideration of Proposed Contract with Independent Consulting and Risk Management Services, LLC (ICRMS), Mr. Rob Kramer – Bickmore
Recommendation: Staff recommends approval of the contract with ICRMS.
- 103 *B. Consideration of Renewal Contract with Bickmore for Program Administration Services, Mr. Rob Kramer – Bickmore
Recommendation: Staff will not be making a recommendation on this item as Bickmore has a financial interest in the outcome.
- 117 *C. Consideration of Officers, Mr. Rob Kramer – Bickmore
Recommendation: Conduct election of the BICEP President for the remainder of the 2017-2018 Fiscal Year.

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases:

- Diaz v. City of Ventura
- McNulty v. City of Ventura
- Martinez v. City of Huntington Beach
- Sontag v. City of Santa Ana

B. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

10. CLOSING COMMENTS

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

11. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on June 14, 2018.