



**BOARD OF DIRECTORS MEETING  
AGENDA**

**Thursday, June 21, 2018  
9:30 a.m.**

**Best Best & Krieger LLP  
300 South Grand Avenue, 25<sup>th</sup> Floor  
Los Angeles, California 90071  
(213) 617-8100**

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Jaesa McCulligan at 916-244-1130 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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	<b>1. CALL TO ORDER</b>
	<b>2. INTRODUCTIONS</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	<b>5. ELECTION OF OFFICERS</b>
4	A. Consideration of Officers, Mr. Rob Kramer – Bickmore <i>Recommendation: Conduct election and appointment of officers to fill vacant position(s) as required for 2018/19.</i>
	<b>6. CONSENT CALENDAR</b> - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
6	*A. Draft Minutes from the April 12, 2018, Special Board of Directors Meeting
14	*B. Check History Report for April and May 2018
15	*C. Treasurer’s Report as of March 31, 2018

\* Reference materials enclosed with staff report.

- 28 \*D. Approved Contract with Independent Consulting and Risk Management Services, LLC
- 31 \*E. Approved Contract with Bickmore for Program Administration Services
- 40 \*F. Letter from Best Best & Krieger – Annual Notice of Automatic Increase in Legal Services Rates based upon CPI  
*Recommendation: Staff recommends approval of the Consent Calendar.*

**7. COVERAGE MATTERS**

- 41 A. Program Renewal Review for FY 2018/2019, Ms. Courtney Ramirez, Ms. Renetta Poncy and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.  
*Recommendation: Recommendations may be made at the meeting, depending on the availability of final renewal options.*
- 42 B. Excess Workers' Compensation Update, Ms. Courtney Ramirez, Ms. Renetta Poncy, and Mr. Gordon DesCombes – Alliant Insurance Services, Inc.  
*Recommendation: Provide direction as needed.*

**8. FINANCIAL MATTERS**

- 43 \*A. Internal Financial Statements Projected to June 30, 2018, Ms. Nancy Broadhurst – Bickmore  
*Recommendation: Staff recommends the Board accept and file the Internal Financial Statements as presented.*
- 46 B. BICEP Draft Operating Budget Models for the 2018/2019 Fiscal Year, Ms. Nancy Broadhurst – Bickmore  
*Recommendation: The Board approve one of the Draft Budget models as presented for the 2018/2019 fiscal year.*

**9. JPA ADMINISTRATIVE MATTERS**

- 47 \*A. Resolution 2018-02, Establishing Meeting Dates for the 2018/2019 Fiscal Year, Mr. Rob Kramer – Bickmore  
*Recommendation: Approve Resolution 2018-02, Establishing Meeting Dates for the 2018-2019 Fiscal Year.*
- 49 \*B. BICEP Re-Accreditation with Excellence through the California Association of Joint Powers Authorities (CAJPA), Mr. Rob Kramer – Bickmore  
*Recommendation: None.*
- 84 \*C. Proposed Revisions to the BICEP Underwriting Policy, Mr. Rob Kramer – Bickmore  
*Recommendation: Staff recommends approval of the proposed revisions.*
- 104 \*D. Review of Proposals for Third Party Claims Administrator Services, Mr. Scott Campbell – BBK  
*Recommendation: Review and provide direction.*

**10. CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases:

- Martinez vs. City of Huntington Beach
- A. Hernandez vs. City of Huntington Beach
- Decock vs. City of Huntington Beach
- Green Energy vs. City of Oxnard
- C. Rojas vs. Santa Ana
- U. Gaeta vs. City of Santa Ana
- Fuentes-Ortega (heirs of) vs. City of Santa Ana
- Heirs of Steve Salgado (Maria Macedo) vs. City of Santa Ana
- Alachadzhyan (hers of) vs. City of West Covina
- Diaz vs. City of Ventura

B. PUBLIC EMPLOYMENT

Title: Third Party Claims Administrator

C. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representative: BICEP Board of Directors and General Counsel Scott Campbell

Unrepresented employee: Third Party Claims Administrator

D. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**11. CLOSING COMMENTS**

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

**12. ADJOURNMENT**

**NOTICES:**

- Pending approval of the 2018/19 meeting dates, the next Board of Directors meeting will be held on September 20, 2019.