



**BOARD OF DIRECTORS MEETING
AGENDA**

**Thursday, September 20, 2018
9:30 a.m.**

**Best Best & Krieger, LLP
300 South Grand Avenue, 25th Floor
Los Angeles, California 90071
(213) 617-8100**

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Jaesa McCulligan at 916-244-1130 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
4	5. BICEP STAFFING MATTERS
	*A. Discussion of BICEP Staffing, Mr. Rob Kramer – Bickmore <i>Recommendation: Staff recommends the Board appoint Ms. Angela Bernard as the BICEP Executive Director and Ms. Zorina Huestis as the Board Secretary/Analyst for BICEP.</i>
	6. CONSENT CALENDAR - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
7	*A. Draft Minutes from the June 21, 2018, Board of Directors Meeting
13	*B. Draft Minutes from the July 12, 2018, Special Board of Directors Meeting

* Reference materials enclosed with staff report.

- 14 *C. Draft Minutes from the August 2, 2018, Special Board of Directors Meeting
- 15 *D. Check History Report for June, July, and August 2018
- 16 *E. Treasurer's Report as of June 30, 2018
- 33 *F. Conditional Notice of Withdrawal from the City of Oxnard
Recommendation: Staff recommends approval of the Consent Calendar.

7. JPA ADMINISTRATIVE MATTERS

- 34 *A. Presentation of Draft BICEP Organization and Cost Benefit Analysis Report by Independent Consulting and Risk Management Services, LLC, Mr. Mark Nestor and Ms. Jill Lewis – ICRMS
Recommendation: None.
- 68 B. Review and Approval of Proposed Contract with Carl Warren for Third Party Claims Administrator Services, Mr. Scott Campbell – Best Best & Krieger
Recommendation: Staff recommends approval of the contract as presented.
- 69 C. Discussion of Potential Strategic Planning Meeting, Mr. Rob Kramer – Bickmore
Recommendation: Staff recommends the Board provide direction.
- 70 *D. Amendment of Resolution 2018-02, Establishing Meeting Dates for 2018/19 Fiscal Year, Mr. Rob Kramer – Bickmore
Recommendation: Staff recommends the Board approve amended Resolution 2018-02, Establishing Meeting Dates for 2018/19 Fiscal Year.
- 72 E. Amendment of Resolution 2016-02, Revising Authorized Signers on the Operating Bank Account, Mr. Rob Kramer – Bickmore
Recommendation: Approve Resolution 2018-04, Revising Authorized Signers on the Operating Bank Account.
- 74 *F. Review of BICEP Conflict of Interest Code, Mr. Rob Kramer – Bickmore
Recommendation: Staff recommends the Board approve the Conflict of Interest Code, as presented.
- 80 *G. Presentation of CAJPA Accreditation with Excellence – Mr. Rob Kramer, Bickmore
Recommendation: Staff recommends the Board accept and file the CAJPA Accreditation with Excellence for BICEP.

8. FINANCIAL MATTERS

- 114 *A. Internal Financial Statements as of June 30, 2018, Ms. Nancy Broadhurst – Bickmore
Recommendation: Staff recommends the Board accept and file the Internal Financial Statements as presented.

9. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9
Name of Cases:

- Diaz vs. City of Ventura
- Green Energy vs. City of Oxnard
- Hernandez vs. City of Huntington Beach
- Alachadzhyan vs. City of West Covina
- Volasgis vs. City of West Covina
- Macedo vs. City of Santa Ana
- Gaeta vs. City of Santa Ana
- Rojas vs. City of Santa Ana
- Fuentes-Ortega vs. City of Santa Ana

B. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

10. CLOSING COMMENTS

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

11. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on December 12, 2018.