



**BICEP BOARD OF DIRECTORS
MEETING AGENDA**

**Wednesday, December 12, 2018
9:30 a.m.**

**Best Best & Krieger, LLP
300 South Grand Avenue, 25th Floor
Los Angeles, California 90071
(213) 617-8100**

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follow: Best, Best & Krieger, LLP, 300 South Grand Avenue, 25th Floor, Los Angeles, CA; City of San Buenaventura, City Hall, 501 Poli Street, Room 216, Ventura, CA 93001 and City of Huntington Beach, Office of Human Resources, 2000 Main Street (Lower Level-Labor Relations Conference Room), Huntington Beach, CA 92648.

Each location is accessible by the public, and members of the public may address the Board of Directors from any teleconference location. In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Stephanie Doke at (916) 244-1179 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER; INTRODUCTIONS |
| | 2. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 3. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the BICEP and not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

- 1 **4. CONSENT CALENDAR** - If the Board would like to discuss any item listed, it
may be pulled from the Consent Calendar.
- 2 *A. Draft Minutes from the November 15, 2018, Board of Directors Meeting
- 8 *B. City of Huntington Beach – Notice of Potential Intent to Withdraw
- 9 *C. Check History Report from September 1, 2018, through November 30, 2018
- 10 *D. Treasurer’s Report as of September 30, 2018
- Recommendation: Approval of the Consent Calendar.*
- 34 **5. CLAIMS AUDITOR REPORT**
- *A. Presentation of the Workers’ Compensation Audit Summary,
 Mr. Dennis Mitchell – Bickmore
- Recommendation: Receive and file.*
- 51 B. Update of the Liability Claims Audit, Mr. Dennis Mitchell - Bickmore
- Recommendation: Information only.*
- 52 **6. FINANCIAL MATTERS**
- *A. Investment Portfolio Review, Mr. Carlos Oblites –
 Chandler Asset Management, Inc.
- Recommendation: Receive and file.*
- 84 *B. Draft Audited Financial Statements as of and for Fiscal Year Ended
 June 30, 2018, Mr. Bill Patterson – Sampson, Sampson & Patterson, LLP
- Recommendation: Receive and file the draft audited financial statements
and direct staff to work with the auditor to finalize the document.*
- 119 *C. Retrospective Adjustment Calculation, Ms. Nancy Broadhurst - York
- Recommendation: Approval of the calculation as presented*
- 126 **7. JPA ADMINISTRATIVE MATTERS**
- *A. Review and Potential Decision of Options as Presented in ICRMS Report,
 Ms. Angela Bernard - York
- Recommendation: Discussion of next steps to further pursue regarding
the options presented in the ICRMS report.*
- 131 B. Strategic/Project Management Planning, Ms. Angela Bernard - York
- Recommendation: Provide direction on the January 2019 planning
meeting and consideration of expenditure for hiring a meeting facilitator.*
- 132 **8. COVERAGE MATTERS**
- A. Broker Report, Ms. Courtney Ramirez, Ms. Renetta Poncy, and
 Mr. Gordon DesCombes – Alliant Insurance Services, Inc.
- Recommendation: Provide direction as needed.*

* Reference materials attached with staff report.

9. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to the Government Code Paragraph (1) of subdivision (d) of Section 54956.9 the Board of Directors will recess to a closed session to discuss the following cases:

- Diaz vs. the City of Ventura
- Howard/Scott vs. the City of Ventura
- Green Energy vs. the City of Oxnard
- Alachadzhyan vs. City of West Covina
- Briley vs. City of West Covina
- Macedo vs. the City of Santa Ana
- Gaeta, Ursuala, et al (Heirs of David Gaeta) vs. City of Santa Ana
- Rojas, Carlos vs. City of Santa Ana
- Fuentes – Ortega (Heirs of Edwin Fuentes) vs. City of Santa Ana
- Decock vs. City of Huntington Beach
- Hernandez vs. City of Huntington Beach
- Wilson/Sandpointe vs. Santa Ana

B. CONFERENCE WITH LEGAL COUNSEL –
ANTICIPATED LEGISLATION

Initiation of litigation pursuant to Paragraph (4) of subdivision (d) of Government Code Section 54956.9 the Board of Directors will recess to a closed session to discuss the following: One Case.

C. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session

10. CLOSING COMMENTS

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

11. ADJOURNMENT

NOTICES:

1. The next meeting of the BICEP Board of Directors is scheduled for Thursday, January 31, 2019, location is to be determined and will be for the purposes of organizational planning.
2. The next regularly scheduled BICEP Board of Directors meeting is Thursday, April 11, 2019 at the office of Best, Best & Krieger, LLP, 300 South Grand Avenue, 25th Floor, Los Angeles, CA 90071.
3. If you would like to discuss an agenda item with staff prior to the meeting, please feel free to contact us.