



**BOARD OF DIRECTORS MEETING
AGENDA**

**Thursday, June 13, 2019
9:30 a.m.**

**Teleconference:
(628) 888-1572
Pin: 594872#**

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: York, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; Best Best & Krieger, LLP, 300 South Grand Avenue, 25th Floor, Los Angeles, CA; City of Huntington Beach, Office of Human Resources, 2000 Main Street (Lower Level-Labor Relations Conference Room), Huntington Beach, CA; City of Oxnard, 300 West Third Street, Oxnard, CA; City of Santa Ana, 20 Civic Center Plaza, M-28, Santa Ana, CA; City of Ventura, 501 Poli Street, Ventura, CA; and City of West Covina, 1444 West Garvey Avenue, West Covina, CA.

Each location is accessible by the public, and members of the public may address the Board of Directors from any teleconference location. In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Angela Bernard at (800) 541-4591, extension 19122, or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| <u>Page</u> | 1. CALL TO ORDER; INTRODUCTIONS |
| | 2. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 3. PUBLIC COMMENTS - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

4. **BOARD OF DIRECTORS REPRESENTATION**
- 5 *A. Board Composition through the Closure of Operations, Ms. Angela Bernard
Recommendation: Confirmation of Board member representation during the JPA's closure of operations process.
5. **ELECTION OF OFFICERS**
- 17 A. Consideration of Officers, Ms. Angela Bernard
Recommendation: Conduct election and appointment of officers to fill three officer positions as required for 2019-2020.
6. **CONSENT CALENDAR** - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 19 *A. Draft Minutes from the May 23, 2019, Special Board of Directors Teleconference Meeting
- 24 *B. Check History Report for April 1, 2019, through May 31, 2019
- 25 *C. Treasurer's Report as of March 31, 2019
- 48 *D. Letter from Best Best & Krieger – Annual Notice of Automatic Increase in Legal Services Rates based upon CPI.
Recommendation: Approval of the Consent Calendar.
7. **JPA ADMINISTRATIVE MATTERS**
- 49 *A. Establishing Meeting Dates for the 2019/2020 Fiscal Year, Ms. Angela Bernard
Recommendation: Consideration of Resolution 2019-01, Establishing Meeting Dates for the 2019/2020 Fiscal Year.
- 51 *B. One-Year Extension to the Professional Services Agreement between BICEP and Carl Warren & Company, Ms. Angela Bernard
Recommendation: Consideration of a one-year extension to the Professional Services Agreement between BICEP and Carl Warren & Company.
8. **FINANCIAL MATTERS**
- 75 *A. Internal Financial Statements Projected to June 30, 2019, Ms. Nancy Broadhurst
Recommendation: Accept and file the Internal Financial Statements as presented.
- 78 *B. Draft Operating Budget for the 2019/2020 Fiscal Year, Ms. Nancy Broadhurst
Recommendation: 1) Consideration of the draft Operating Budget as presented for the 2019/2020 Fiscal Year; and 2) Consideration of funding the cost utilizing liability program equity.

* Reference materials enclosed with staff report.

- 80 *C. BICEP Risk Management Fund for Fiscal Year 2018/2019, Ms. Nancy Broadhurst and Ms. Angela Bernard
Recommendation: Abolish the Risk Management Fund effective June 30, 2019, and return unused funds to the City of Oxnard.

9. CLOSURE OF OPERATIONS

- 84 *A. Planning Process and Next Steps, Mr. Scott Campbell and Ms. Angela Bernard
Recommendation: Provide direction as required.
- 87 B. Outstanding Claims Liabilities: Loss Portfolio Transfer, Mr. Gordon DesCombes, Ms. Courtney Ramirez, and Ms. Rennetta Poncy
Recommendation: Consideration of moving forward with a contractual agreement for procurement of a loss portfolio transfer.

10. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Paragraph (1) of subdivision (d) of Section 54956.9

Name of Cases:

- Diaz vs. City of Ventura
- Howard/Scott vs. City of Ventura
- Ventura Police vs. City of Ventura
- Green Energy vs. City of Oxnard
- Alachadzhyan vs. City of West Covina
- Briley vs. West Covina
- Rodrigues vs. West Covina
- West Covina Fire vs. West Covina
- Macedo vs. Santa Ana
- Gaeta vs. Santa Ana
- Fuentes-Ortega vs. Santa Ana

- B. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

11. CLOSING COMMENTS

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
B. Staff

* Reference materials enclosed with staff report.

12. ADJOURNMENT

NOTICES:

- Pending approval of the 2019/2020 meeting dates, the next Board of Directors meeting will be held on Thursday, September 19, 2019.