



**SPECIAL BOARD OF DIRECTORS MEETING  
AGENDA**

**Tuesday, July 30, 2019  
2:00 p.m.**

**Teleconference  
Telephone: 1-567-400-0323  
Pin: 606626#**

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All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

York, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; Best Best & Krieger, 300 South Grand Avenue, 25<sup>th</sup> Floor, Los Angeles, CA 90071; City of Huntington Beach, Office of Human Resources, 2000 Main Street, Huntington Beach, CA; City of Oxnard, Human Resources Department, 1<sup>st</sup> Floor, Beach Conference Room, 300 West Third Street, Oxnard, CA; City of Santa Ana, Office of Risk Management Division, 20 Civic Center, 4th floor, Office 412, Santa Ana, CA; City of San Buenaventura City Hall, Risk Management Division, Room 216, 501 Poli Street, Ventura, CA 93002; and City of West Covina, West Covina City Hall, Room 311, 1444 West Garvey Avenue South, West Covina, CA.

Each location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Angela Bernard at (800) 541-4591, extension 19122 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BICEP Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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|                    | <b>1. CALL TO ORDER; INTRODUCTIONS</b>   |
|                    | <b>2. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>  |
|                    | <b>3. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

**4. CONSENT CALENDAR**

- 5 \*A. Draft Minutes from the June 13, 2019, Board of Directors Teleconference Meeting
- 14 \*B. Letters to BICEP Members Regarding 2019-2020 Coverage as of July 1, 2019, from Best Best & Krieger LLP dated July 9, 2019  
*Recommendation: Approval of the Consent Calendar*

**5. JPA ADMINISTRATIVE MATTERS**

- 20 A. BICEP Officer Positions of Vice-President and Treasurer, Ms. Angela Bernard - York Risk Services  
*Recommendation: Election of Vice-President and Treasurer*
- 21 \*B. Sampson, Sampson & Patterson, LLP Engagement Letter for Financial Audit Services for June 30, 2019, and June 30, 2020, Mr. Jim Elledge and Ms. Angela Bernard – York Risk Services  
*Recommendation: Acceptance of the Engagement Letter for Financial Audit Services for June 30, 2019, and June 30, 2020, respectively.*
- 27 \*C. Service Agreement with Alliant Insurance Services for Procurement of a Loss Portfolio Transfer, Mr. Gordon DesCombes – Alliant Insurance Services  
*Recommendation: Consideration of Service Agreement as presented.*
- 36 \*D. Request Actuary to Develop Run-off Scenario Exhibits, Mr. Jim Elledge and Ms. Angela Bernard – York Risk Services  
*Recommendation: The Board's agreement for the actuary to develop pro formas for presentation at the Board's September 19, 2019 planning session.*

**6. CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Section 54956.9

Name of Case:

- Green Energy vs. City of Oxnard
- Kennedy Commission v. City of Huntington Beach

B. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**7. CLOSING COMMENTS**

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

**8. ADJOURNMENT**

**NOTICES:**

- A Board of Directors Planning Session will be held on Thursday, September 19, 2019, at the offices of Best Best & Krieger, 300 South Grand Avenue, 25<sup>th</sup> Floor in Los Angeles, California 90071.