



BICEP BOARD OF DIRECTORS MEETING AGENDA

Tuesday, December 13, 2022

10:00 a.m.

Teleconference

Join via the meeting via Zoom:

[Meeting Link](#)

Dial-in Number: (669) 900-6833

Meeting ID: 873 8988 2948

Passcode: 839404

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:

Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; City of Huntington Beach, Office of Human Resources, 2000 Main Street, Huntington Beach, CA; City of Oxnard, Human Resources Department, 1st Floor, Beach Conference Room, 300 West Third Street, Oxnard, CA; City of Santa Ana, Office of Risk Management Division, 20 Civic Center, 4th floor, Office 412, Santa Ana, CA; City of Ventura, City Hall, Risk Management Division, Room 216, 501 Poli Street, Ventura, CA 93001; and City of West Covina, City Hall, Room 311, 1444 West Garvey Avenue South, West Covina, CA 91790.

Each location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Colleen Morrison at colleen.morrison@sedgwick.com. Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection; please contact Ms. Morrison.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. ROLL CALL AND INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

* Reference materials attached with staff report.

4. **PUBLIC COMMENTS** – *The Public may submit any questions in advance of the meeting by contacting Colleen Morrison at colleen.morrison@sedgwick.com. This time is reserved for members of the public to address the Board relative to matters of the BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.*

5. **CONSENT CALENDAR** - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
 - *A. Draft Minutes from the September 20, 2022, Board of Directors Meeting
 - *B. Draft Minutes from the October 5, 2022, Special Board of Directors Meeting
 - *C. Check History Report for September 1, 2022, through November 30, 2022 – Julie Boehmer/Jim Elledge
 - *D. Treasurer’s Report as of September 30, 2022 - Julie Boehmer/Jim Elledge
Recommendation: Staff recommends approval of the Consent Calendar.

6. **ADMINISTRATIVE MATTERS**
 - *A. Consideration of Proposed Claims Administration Services Agreement with Carl Warren – Mr. Rob Kramer, Sedgwick
Recommendation: Staff recommends the Board approve the Claims Administration Agreement extension with Carl Warren, as presented.
 - *B. Consideration of Proposed Independent Financial Auditor Agreement with Sampson, Sampson & Patterson – Mr. Rob Kramer, Sedgwick
Recommendation: Staff recommends the Board approve the extension of the Agreement with Sampson, Sampson & Patterson for Independent Financial Auditing Services, as presented.
 - *C. Consideration of Proposed Agreement for Actuarial Services with Aon – Mr. Rob Kramer, Sedgwick
Recommendation: Staff recommends the Board approve the extension of the Agreement with Aon for actuarial services, as presented.

7. **STAFFING UPDATE**
 - A. Appointment of Colleen Morrison as Board Secretary – Mr. Rob Kramer, Sedgwick
Recommendation: Staff recommends the Board of Directors appoint Colleen Morrison as Board Secretary, effective December 13, 2022.

8. **FINANCIAL MATTERS**
 - *A. Draft Audited Financial Statements as of and for Fiscal Year Ended June 30, 2022 – Ms. Allison Gregg, Sampson, Sampson & Patterson, LLP - Julie Boehmer/Jim Elledge
Recommendation: Staff recommends the Board receive and file the audited financial statements and direct staff to work with the auditor to finalize the document.

* Reference materials attached with staff report.

9. CLOSED SESSION – Carl Warren (Shari Huff/Beth Tavares) - Watchlist

A. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9, the Board will recess to a closed session to discuss the following cases:

Names of Cases:

- 1) Watson v. City of Huntington Beach
- 2) Tabares v. City of Huntington Beach
- 3) Guitierrez v. City of San Bernardo
- 4) Heider v. City of Santa Ana
- 5) Slayton v. City of Santa Ana
- 6) Jalomo v. City of Santa Ana
- 7) Jensen v. City of Ventura
- 8) Mele v. City of Ventura
- 9) Orozco v. City of Ventura
- 10) Whithorn v. City of West Covina
- 11) Briley v. City of West Covina

Information Only:

- 1) Lockhart v. City of Huntington Beach
- 2) Martinez – Santiago v. City of Oxnard
- 3) FG./SK/HD/AV/JG v. City of Oxnard
- 4) Ixta, Jr. v. City of Oxnard
- 5) Ramsey v. City of Santa Ana
- 6) Reyes v. City of Santa Ana
- 7) Hays v. City of Ventura
- 8) Taylor v. City of West Covina
- 9) Gonzalez v. City of Oxnard
- 10) Elo v City of Oxnard

Settled/Resolved:

- 1) Provost V. City of Huntington Beach – dismissal filed
- 2) DeBalkany v. City of Ventura - dismissal filed
- 3) Blanco v. West Covina – settled 25,000

B. Report from Closed Session

10. CLOSING COMMENTS

This time is reserved for comments by BICEP members and/or staff to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

11. ADJOURNMENT

NOTICES:

- The next Board of Directors meeting will be held on March 13, 2023, via teleconference.