



## **BICEP BOARD OF DIRECTORS MEETING AGENDA**

**Monday, June 3, 2024**

**2:00 p.m.**

### **Teleconference**

Join the meeting via Zoom:

**[Meeting Link](#)**

Dial-in Number: (669) 900-6833

Meeting ID: 848 5868 4145

*No Passcode*

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*All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows:*

*Sedgwick, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833; City of Huntington Beach, Office of Human Resources, 2000 Main Street, Huntington Beach, CA 92648; City of Oxnard, Human Resources Department, 1st Floor, Beach Conference Room, 300 West Third Street, Oxnard, CA 93030; City of Santa Ana, Office of Risk Management Division, 20 Civic Center, 4th floor, Office 412, Santa Ana, CA 92701; City of Ventura, City Hall, Risk Management Division, Room 216, 501 Poli Street, Ventura, CA 93001; and City of West Covina, City Hall, Room 311, 1444 West Garvey Avenue South, West Covina, CA 91790.*

*Each location is accessible to the public, and members of the public may address the Board of Directors from any teleconference location.*

*In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Mike McNicholas at [mike.mcnicholas@sedgwick.com](mailto:mike.mcnicholas@sedgwick.com). Requests must be made as early as possible, and preferably at least one full business day before the start of the meeting.*

*Documents and materials relating to an open session agenda item that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection; please contact Mr. McNicholas.*

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| <b><u>Page</u></b> | <b>1. CALL TO ORDER; MOTION ROLL CALL</b>           |
|                    | <b>2. INTRODUCTIONS</b>                             |
|                    | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

\* Reference materials attached with staff report.

4. **PUBLIC COMMENTS** – *The public may submit any questions in advance of the meeting by contacting Mike McNicholas at [mike.mcnicholas@sedgwick.com](mailto:mike.mcnicholas@sedgwick.com). This time is reserved for members of the public to address the Board relative to matters of BICEP not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.*
- 4     **5. CONSENT CALENDAR** - If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 5     \*A. Draft Minutes from the February 12, 2024, Board of Directors Special Meeting
- 7     \*B. Draft Minutes from the March 12, 2024, Board of Directors Meeting
- 11    \*C. Check History Report for March 1, 2024, through May 31, 2024
- 12    \*D. Treasurer’s Report as of March 31, 2024  
*Recommendation: Staff recommends approval of the Consent Calendar.*
- 36    **6. ADMINISTRATIVE MATTERS**
- A. Nomination and Election of Officers  
*Recommendation: Staff recommends the Board of Directors nominate and elect officers for the 2024/25 Program Year.*
- 37    \*B. Program Administration Contract Renewal - Sedgwick  
*Recommendation: Staff will not provide a recommendation on this matter as Sedgwick has a financial interest in the outcome.*
- 54    **7. FINANCIAL MATTERS**
- \*A. Presentation of BICEP Actuarial Study as of March 31, 2024 - Aon  
*Recommendation: Staff recommends the Board receive and file the actuarial report as presented.*
- 88    \*B. Draft Internal Financial Statements as of March 31, 2024 – Mr. Rob Kramer and Mr. Jim Elledge, Sedgwick  
*Recommendation: Staff recommends approval of the internal financial statements as of March 31, 2024, as presented.*
- 91    \*C. Proposed Budget for the 2024/25 Fiscal Year  
*Recommendation: Staff recommends approval of the proposed budget for the 2024/25 fiscal year as presented.*
- 8. CLOSED SESSION**
- A. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
Pursuant to Government Code Paragraph (1) of subdivision (d) of Section 54956.9, the Board will recess to a closed session to discuss the following cases:  
**Names of Cases:**  
1) Frahm v. City of Huntington Beach  
2) Ixta, Jr. v. City of Oxnard  
3) Heider v. City of Santa Ana  
4) Jalomo v. City of Santa Ana

\* Reference materials attached with staff report.

- 5) Mele v. City of Ventura
- 6) Whithorn v. City of West Covina
- 7) Taylor v. City of West Covina
- 8) Parham v. City of West Covina

**Informational Only**

- 1) Watson v. City of Huntington Beach
- 2) Hays v. City of Ventura

**Settled/Resolved**

- 1) Briley v. City of West Covina
- 2) Jensen v. City of San Buenaventura
- 3) Tabares v. City of Huntington Beach
- 4) Gonzalez v. City of Oxnard
- 5) Martinez – Santiago v. City of Oxnard
- 6) FG./SK/HD/AV/JG v. City of Oxnard
- 7) Reyes v. City of Santa Ana

**B. REPORT FROM CLOSED SESSION**

Pursuant to Government Code Section 54957.1, the Board must report in open session any action, or lack thereof, taken in closed session.

**9. CLOSING COMMENTS**

This time is reserved for comments by BICEP members and/or staff and to identify matters for future BICEP business.

- A. Board of Directors
- B. Staff

**10. ADJOURNMENT**

**NOTICES:**

The next Board of Directors meeting will be held on Thursday, September 19, 2024, via teleconference.